

Annex to grant agreements, contracts and specific contracts related to activities launched using funding from the

**European Union Programme for Employment and Social Innovation "EaSI"  
2014 - 2020<sup>1</sup>**

**FINAL TECHNICAL REPORT TEMPLATE**

<b>1) Title of the action:</b>	
<b>2) Reference number (grant agreement/contract):</b>	

<b>3) Main objectives:</b>
<b>4) policy themes:</b>

<b>5) Summary of the implementation of the activities<sup>2</sup>:</b>	
<b>Planned</b>	<b>Implemented</b>
<b>Changes</b>	

<b>6) Were those target groups involved ?(more than one group possible):</b>	<b>Yes/No</b>
(a) national, regional and local authorities (b) employment services (c) specialist bodies provided for under Union law (d) the social partners	

<sup>1</sup> REGULATION (EU) No 1296/2013

<sup>2</sup> To be introduced for each key activity

(e) non-governmental organisations (f) higher education institutions and research institutes (g) experts in evaluation and in impact assessment (h) national statistical offices (i) the media (j) others	
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<b>7) Were the following issues addressed?</b>	<b>Yes/No</b>
<ul style="list-style-type: none"> <li>- youth employment</li> <li>- combat long-term unemployment</li> <li>- fight against poverty and social exclusion</li> <li>- promotion of equality between women and men</li> <li>- promotion of a high-level of quality and sustainable employment</li> <li>- guarantee adequate and decent social protection</li> <li>- combat discrimination based on sex, racial or ethnic origin, religion or belief, disability, age or sexual orientation; pay particular attention to vulnerable groups, such as young people</li> <li>- transnational dimension</li> </ul>	
<i>How were those issues addressed? (max 2000 characters)</i>	

<b>8) Key messages</b>
<b>9) Conclusions</b>
<b>10) Policy follow-up</b>

**11) Quantitative information on outputs delivered by the action:**

<b>11.1. Analytical outputs</b> (number of outputs, irrespective of whether they were published or not. An output produced in several languages counts as a single output)	Number of outputs
<ul style="list-style-type: none"> <li>Newly developed and/or maintained quantitative and qualitative databases</li> </ul>	
<ul style="list-style-type: none"> <li>Common methodologies, classifications, micro-simulations, indicators and benchmarks</li> </ul>	
<ul style="list-style-type: none"> <li>Reports: surveys, studies, analyses and expertise</li> </ul>	
<ul style="list-style-type: none"> <li>Evaluations and impact assessments</li> </ul>	
<ul style="list-style-type: none"> <li>Monitoring and assessment reports on the transposition and implementation of Union law</li> </ul>	
Has your project implemented social policy experimentation as a method for testing and evaluating innovative solutions?	Yes/No
<i>How and to whom were the reports disseminated: target audiences (e.g. EU, national, regional or local policy-makers, socio-economic partners, etc.) and means used (e.g. printed copies, Internet, etc.)? (max 2000 characters)</i>	

<b>11.2. Outputs related to mutual learning, awareness raising and dissemination</b>	Number of outputs
<ul style="list-style-type: none"> <li>Training of legal and policy practitioners</li> </ul>	
Total number of participants: women/men *	/
<ul style="list-style-type: none"> <li>Exchanges of good practice, peer reviews and mutual learning events</li> </ul>	
Total number of participants: women/men*	
<ul style="list-style-type: none"> <li>Conferences, seminars and other high-level events*</li> </ul>	
Total number of participants: women/men	
<ul style="list-style-type: none"> <li>Guides, educational material</li> </ul>	
<ul style="list-style-type: none"> <li>Information systems developed and maintained in order to exchange and disseminate information</li> </ul>	
<ul style="list-style-type: none"> <li>Other information and communication actions (including those targeted to the media)</li> </ul>	
<i>How and to whom were the outputs disseminated: target audiences (e.g. EU, national, regional or local policy-makers, socio-economic partners, etc.) and means used (e.g. newsletters, newspapers community of practices, etc.)? (max 2000 characters)</i>	

<b>11.3. Outputs related to capacity building and support to actors:</b>	Number of outputs:
<ul style="list-style-type: none"> <li>EU multilingual digital platform, and electronic exchange systems</li> </ul>	
<ul style="list-style-type: none"> <li>Provision of information, counselling, placement and recruitment services</li> </ul>	
<ul style="list-style-type: none"> <li>Capacity building actions for national, regional and local administrations, specialist services responsible for promoting geographical mobility, civil society organisations, social partners, microcredit providers*</li> </ul>	
Total number of participants: women/men	/
<ul style="list-style-type: none"> <li>Working groups organised for national officials to monitor the implementation of Union law*</li> </ul>	

Total number of participants: women/men	/
<ul style="list-style-type: none"> <li>• Networking and cooperation meetings among specialist bodies and other relevant stakeholders, national, regional and local authorities and employment services at European level*</li> </ul>	
Total number of participants: women/men	/
<ul style="list-style-type: none"> <li>• Exchanges of personnel between national, regional and local administrations, employment services, civil society organisations, social partners, international organisations or other organisations</li> </ul>	
Total number of participants: women/men , <i>of which from:</i>	/
- <i>National, regional and local administrations</i>	
- <i>Employment services</i>	
- <i>Civil society organisations, including NGOs</i>	
- <i>Social partners</i>	
- <i>International organisations</i>	
- <i>Microcredit providers and investors in social enterprises</i>	
<ul style="list-style-type: none"> <li>• European-level observatories</li> </ul>	
<i>How and to whom were the actions disseminated: target audiences (e.g. EU, national, regional or local policy-makers, socio-economic partners, etc.) and means used (e.g. newsletters, newspapers, community of practices, etc.)? (max 2000 characters)</i>	

**\* Provide the list of participants: name, sex, type of organisation, country and email addresses**



## **Annex 1: STRUCTURE FOR EXECUTIVE SUMMARY**

Beneficiaries/contractors must provide in the final activity report, or upon specific request, an executive summary regarding the results /impact achieved by the project.

The Executive summary will be published. It should be a stand-alone summary of the action and its implications. It should be concise (max 7500 characters), written in plain language and be made available to the Commission **in English** other EU languages are welcome but optional.

The executive summary must include the following:

### **1. Description of the action**

Context and policy areas, main objectives, target group(s) and key activities and deliverables (provide also the publication and website address)

### **2. Conclusions:**

Description of achievements, impacts and EU added value

### **3. Policy follow-up**

Description of the policy follow-up and recommendations

## **Source of funding**

Beneficiaries/contractors are required to acknowledge that the project has been supported by the European Union Programme for Employment and Social Innovation ("EaSI") 2014-2020. All products (publications, brochures, press releases, videos, CDs, posters and banners, and especially those associated with conferences, seminars and information campaigns) must state the following:

*This (publication, conference, video, xxx) has received financial support from the European Union Programme for Employment and Social Innovation "EaSI" (2014-2020). For further information please consult: <http://ec.europa.eu/social/easi>*

The European emblem must appear on every publication or other material produced. Please see:

[http://ec.europa.eu/dgs/communication/services/visual\\_identity/pdf/use-emblem\\_en.pdf](http://ec.europa.eu/dgs/communication/services/visual_identity/pdf/use-emblem_en.pdf)

Every publication must include the following:

*The information contained in this publication does not necessarily reflect the official position of the European Commission.*